

R2 Consent and Assent Forms

Parental consent · Adult participant consent · Photo and media consent

How to use this pack

This pack contains four ready-to-use consent forms for the most common situations in youth and mobility projects. Adapt each form for your organisation and activity before use. All forms include GDPR compliance notes.

Forms in this pack: Form A — Parental/Guardian Consent (for under-18 participants); Form B — Adult Participant Consent; Form C — Photo, Video and Media Consent; Form D — Medical and Health Information (for residential and travel activities).

Form A: Parental/Guardian Consent (Under-18s)

Activity/project name	[Insert]
Organisation	[Insert]
Dates	[Insert]
Location	[Insert]
DSL contact	[Insert name and phone]

I/We, the parent(s)/guardian(s) of [Participant name], [Date of birth], give consent for them to participate in the above activity.

I/We confirm that we have read the Participant Safeguarding Card (F4) provided and understand:

- Who to contact if we have a concern: DSL [Name], [Contact details].
- Our child has the right to raise concerns safely and will not be penalised for doing so.
- The organisation holds a safeguarding policy and the DSL is the named responsible person.

GDPR: personal data provided on this form is processed by [Organisation name] for the purpose of managing this activity and participant safety. Legal basis: Article 6(1)(b) (performance of a contract) and Article 9(2)(b) (obligations under employment and social protection law). Data is retained for [Insert retention period]. You have the right to access, correct or delete your data. Contact [Insert data protection contact].

Parent/Guardian signature: _____ Date: _____ Relationship: _____



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Form B: Adult Participant Consent

I, [Name], confirm I have read and understood the Participant Safeguarding Card (F4) and agree to participate in [Activity/project name] on the following basis:

- I understand the organisation's safeguarding policy applies to all participants.
- I know who to contact if I have a concern: DSL [Name], [Contact details], or anonymous reporting at [Link].
- I agree to follow the behaviour standards in the Code of Conduct (F2) as it applies to participants.

GDPR: data processed for activity management and safety purposes. Basis: Article 6(1)(b) and 9(2)(b). Retention: [Insert]. Rights: access, correction, deletion — contact [Insert].

Signature: _____ Date: _____

Form C: Photo, Video and Media Consent

I/We consent / do not consent [circle one] to photos, videos or other media being taken of [Name] during [Activity/project name] for the following purposes:

- Project documentation and reporting to funders: Yes / No
- Social media (specify platforms): [Insert] Yes / No
- Press and publicity materials: Yes / No
- Educational or training materials: Yes / No

GDPR: photos and videos of identifiable individuals are personal data. Legal basis: Article 6(1)(a) (consent). This consent can be withdrawn at any time by contacting [Insert]. Withdrawn consent does not affect images already published. Basis for children: parental/guardian consent is required.

Signature: _____ Date: _____ [Parent/Guardian name if under 18]:

Form D: Medical and Health Information (Residential and Travel Activities)

Confidentiality note

Medical information is sensitive personal data. It is shared only with: the DSL; the designated first aider; and, in an emergency, medical services or statutory authorities. It is not shared with other participants, the wider staff team, or partner organisations without consent, except where required to prevent harm.

[Participant name]: _____ Date of birth: _____

Do you have any medical conditions, allergies or disabilities that the project team should be aware of? [Y/N] If yes, please describe:

[Space for response]

Do you have any regular medication? [Y/N] If yes: Medication name, dose, frequency:

[Space for response]

Emergency contact name: _____ Relationship: _____ Phone:



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GP/Doctor name and phone: _____

GDPR: medical data is special category data under GDPR Article 9. Processing basis: Article 9(2)(c) vital interests. Retained for the duration of the project plus [Insert]. Contact [Insert] to access or correct.

Signature: _____ Date: _____

References

O3 GDPR and Safeguarding Data Handling. R3 Child Protection Measures (for under-18s). F4 Participant Safeguarding Card. A1 Safe Travel (for travel and residential context).

Glossary of Key Terms (Safe Spaces) — for definitions of all bolded terms in this document.



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